

# DELAWARE PROFESSIONAL STANDARDS BOARD

The Townsend Building  
401 Federal Street, Suite 2  
Dover, Delaware 19901

## Meeting Minutes

Department of Education  
Cabinet Room  
Dover, DE  
June 6, 2019  
5:00 P.M.

**Members Present:** Gerald Allen, Amber Augustus, Celeste Bunting, Jennifer Campbell, Holly Grandfield, Darren Guido, Sandra Hall, David Kohan, Fran O'Malley, Byron Murphy, Darlene O'Neill, Loretta Phipps-Greig, Mary Pinkston, and Sue Smith

**Members Absent:** Earle Dempsey, Terri Eros

**Others Present:** Chris Kenton, PSB Executive Director; Laura Makransky, Deputy Attorney General, representing the PSB; Rick Lane, PSB Administrative Assistant; Wendy Modzelewski, DOE; Deb Hansen, DOE; Kim Krzanowski, DOE; Jenna Ahner, SBE; Emily Cunningham, DOE; Deb Stevens, DSEA; Michael Curry, Wilmington University; and Tammy Croce, DASA

### I. Opening

**A. Call to Order:** Byron Murphy called the meeting to order at 5:07 p.m.

**B. Roll Call**

Rick Lane conducted roll call for the meeting with 14 members present (Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith).

**C. Approval of Agenda**

A motion was made by Gerald Allen and seconded by Loretta Phipps-Greig to approve the June 6, 2019 agenda. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

**D. Approval of Minutes for May 2, 2019 Meeting**

***May 2, 2019 Regular Meeting Minutes***

A motion to approve the May 2, 2019 meeting minutes as presented was made by Sue Smith and seconded by Darren Guido. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston and Smith; 0 – No).

## ***May 2, 2019 Executive Session Minutes***

A motion to approve the May 2, 2019 executive session minutes as amended was made by Celeste Bunting and seconded by Sandra Hall. ***The motion carried*** (13 – Yes: Allen, Augustus, Bunting, Campbell, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

## **II. Executive Directors Report**

Chris Kenton reported that he:

- Held several meetings with Jenn Davis, Susan Haberstroh, and Wendy Modzelewski regarding the two School Counselor regulations.
- Did an analysis of all CKT Assessments for Delaware as well as neighboring states for the past 5 years.
- Called our Hearing Officer to check on the status of a hearing.
- Have worked with the Governor's Office on PSB Membership.
- Met with Tracy Neugebauer regarding our Special Education regulations.
- Met several times with Jon Neubauer from Education Support regarding PSB regulations.
- PDACC met on May 9<sup>th</sup> where Regulation 1501 was moved forward.
- Met with Tammy Croce from DASA, as well as several phone calls with her regarding the Arts regulations before the PSB this evening.
- Met with Wendy Modzelewski to plan the next few months of regulations for review.
- Met with Christine Alois to help identify our Points of Contact for each of the PSB regulations.
- Contacted the Division of Professional Regulation with several questions.
- Have worked with Tina Shockley from the Department regarding a few PSB regulations that could be repealed if Code was to change.
- Met twice with Jon Neubauer and Nicole Poore from the Jobs for Delaware Graduates around questions with Regulation 1556 School to Work Transition Teacher.
- Met with the Licensure and Certification Office for our monthly PSB/DOE Meeting.
- Met with Christine Alois around 2<sup>nd</sup> Certification questions.
- Met three times with Jenna Ahner from the State Board of Education to go over the State Board of Education agenda, as well as a discussion on Micro-credentials.
- Participated in an edTPA Interstate Virtual Professional Learning Community.
- Met with Kathy Kelley from the Department to discuss the Secondary Science certifications.
- Presented to DASPA at Polytech High School.
- Participated in the Annual ETS Webinar.
- Worked with the Licensure and Certification Office, as well as the University of Delaware, around an issue with New York State and the edTPA.
- Met with Shannon Holston around Regulation 1595 and have scheduled follow-up meeting with her and Mike Saylor regarding all of the Administrator Regulations.
- Have worked to update the LCCC Membership. (2 New Members Approved)
- Met with Kathy Kelley and Monica Gant regarding Regulations 1597, 1598, 1599.
- Met with Byron Murphy to go over the meeting agenda, as well as to discuss some upcoming items.

### III. Presentations

Kim Krzanowski of the Department gave a presentation on the Office of Early Learning Programs and Initiatives.

### IV. Action Items

#### A. Regulation 1510 – Issuance of Initial License (for Final Order)

The Board reviewed and discussed the proposed changes to Regulation 1510 – Issuance of Initial License that were published in the *Register of Regulations* on May 1, 2019. The Board considered the written submittal that it received from Ann C. Fisher, the Chairperson of the Governor’s Advisory Council for Exceptional Citizens, concerning the proposed changes. The Board found that further changes in response to the written submittal were not necessary.

A motion was made by Sue Smith and seconded by Loretta Phipps-Greig to propose Regulation 1510 – Issuance of Initial License, in the form that was published, for adoption by the Department of Education subject to the approval of the State Board of Education. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

#### B. Regulation 1511 – Issuance and Renewal of Continuing License (for Final Order)

The Board reviewed and discussed the proposed changes to Regulation 1511 – Issuance and Renewal of Continuing License that were published in the *Register of Regulations* on May 1, 2019. The Board considered the written submittal that it received from Ann C. Fisher, the Chairperson of the Governor’s Advisory Council for Exceptional Citizens, concerning the proposed changes. The Board found that the Department of Education’s practice requires Secretary of Education Review requests be approved, rather than submitted, by the superintendent of a school district or board of directors or head of a charter school. The Board further found that “submitted” should be changed to “approved” in subsections 12.1.1 and 12.1.2 of the proposed regulation. Byron Murphy determined that the change was nonsubstantive and, therefore, would not require republishing the proposed changes.

A motion was made by Loretta Phipps-Greig and seconded by Holly Grandfield to propose Regulation 1511 – Issuance and Renewal of Continuing License as amended for adoption by the Department of Education subject to the approval of the State Board of Education. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O’Malley, O’Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

#### C. Regulation 1549 – Dance Teacher (for Final Order)

#### D. Regulation 1558 – Theater Teacher (for Final Order)

#### E. Regulation 1560 – Arts Teacher (for Final Order)

#### F. Regulation 1563 – Music Teacher (for Final Order)

Gerald Allen recused himself from these matters.

The Board reviewed and discussed the proposed changes to Regulations 1549, 1558, 1560, and 1563 that were published in the *Register of Regulations* on May 1, 2019. The Board considered the written submittal that it received from Gerald Allen, the President of the Delaware Association of School Personnel Administrators, concerning the proposed changes.

A motion was made by Sue Smith and seconded by Celeste Bunting to table the proposed changes to Regulation 1549 – Dance Teacher, Regulation 1558 – Theater Teacher, Regulation 1560 – Arts Teacher, and Regulation 1563 – Music Teacher. ***The motion carried unanimously*** (13 – Yes: Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

G. Regulation 1501 – Knowledge, Skills, and Responsibility Based Salary Supplements for Educators (for Publication)

Chris Kenton and Darren Guido (PDACC Co-Chair) presented changes to Regulation 1501 – Knowledge, Skills, and Responsibility Based Salary Supplements for Educators that were recommended by the PDACC. The Board reviewed and discussed the recommended changes to the regulation. In addition, the Board discussed that the General Assembly had not yet passed the Fiscal Year 2020 Appropriations Act and that it wanted to ensure that the proposed changes were consistent with the Act once it is passed.

A motion was made by Sue Smith and seconded by Gerald Allen to table Regulation 1501 – Knowledge, Skills, and Responsibility Based Salary Supplements for Educators until after the Fiscal Year 2020 Appropriations Act is passed by the General Assembly. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

H. Regulation 1522 – Elementary School Counselor (for Publication)

Chris Kenton presented changes to Regulation 1522 – Elementary School Counselor suggested by the Department of Education. The suggested changes were in addition to changes that were recommended by the LCCC and presented to the Board at the Board's May 2, 2019 meeting. Wendy Modzelewski of the Department was available for discussion. The Board reviewed and discussed the changes.

A motion was made by Sue Smith and seconded by Gerald Allen to table Regulation 1522 – Elementary School Counselor. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

I. Regulation 1545 – Secondary School Counselor (for Publication)

A motion was made by Sue Smith and seconded by Gerald Allen to table Regulation 1545 – Secondary School Counselor. ***The motion carried unanimously*** (14 – Yes:

Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

**V. Discussion Items**

**A. Regulation 1505 – Standard Certificate**

The Board discussed Regulation 1505 – Standard Certificate and inclusion of language into individual certificate regulations.

**VI. PSB Standing Committees**

**A. Licensure and Certification Criteria Committee**

Mr. Kenton reported that two new members were appointed to the LCCC. The next meeting is scheduled for June 12, 2019 at 1:00 p.m. in the Cabinet Room at the Townsend Building.

**B. Professional Development and Associated Compensation Criteria Committee**

Darren Guido, Co-Chair of the committee, presented a slide show during the presentation and discussion of Regulation 1501 – Knowledge, Skills, and Responsibility Based Salary Supplements for Educators. The next meeting is scheduled for July 10, 2019 at 9:00 a.m. in the Cabinet Room at the Townsend Building.

**VII. Other**

**A. PSB Meeting Calendar 2019-2020**

The Board reviewed the proposed meeting calendar for the 2019-2020 school year.

A motion was made by Sue Smith and seconded by Holly Grandfield to approve the 2019-2020 PSB Meeting Calendar as presented. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

**B. PSB Quarterly Report**

The Board reviewed and discussed a draft of the PSB July 1, 2019 Quarterly Report.

A motion was made by Celeste Bunting and seconded by Fran O'Malley for Byron Murphy to work with Chris Kenton to finalize the PSB July 1, 2019 Quarterly Report for submission. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

**VIII. Public Comment**

Tammy Croce (DASA) gave public comment regarding requiring 15 credits of professional development for content certifications.

**IX. Other**

### ***PSB Personnel Matter***

A motion was made by Sue Smith and seconded by Jennifer Campbell to move to executive session for the purpose of discussing a personnel matter. ***The motion carried unanimously*** (14 – Yes: Allen, Augustus, Bunting, Campbell, Grandfield, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

The Board entered into executive session to discuss a personnel matter.

A motion was made by Darren Guido and seconded by Phipps-Greig to return to open session. ***The motion carried unanimously*** (13 – Yes: Allen, Augustus, Bunting, Campbell, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

A motion was made by Darlene O'Neill to approve what the Board discussed in executive session. The motion was seconded by Darren Guido. ***The motion failed*** (4 – Yes: Bunting, Campbell, Guido, and O'Neill; 9 – No: Allen, Augustus, Hall, Kohan, Murphy, O'Malley, Phipps-Greig, Pinkston, and Smith).

### **X. [Adjournment](#)**

A motion to adjourn was made by Fran O'Malley and seconded by Sue Smith. ***The motion carried unanimously*** (13 – Yes: Allen, Augustus, Bunting, Campbell, Guido, Hall, Kohan, Murphy, O'Malley, O'Neill, Phipps-Greig, Pinkston, and Smith; 0 – No).

The meeting adjourned at 9:05 p.m.